



Shiloh Child Development Center

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Fall 2016 |Newsletter

Caring Hands

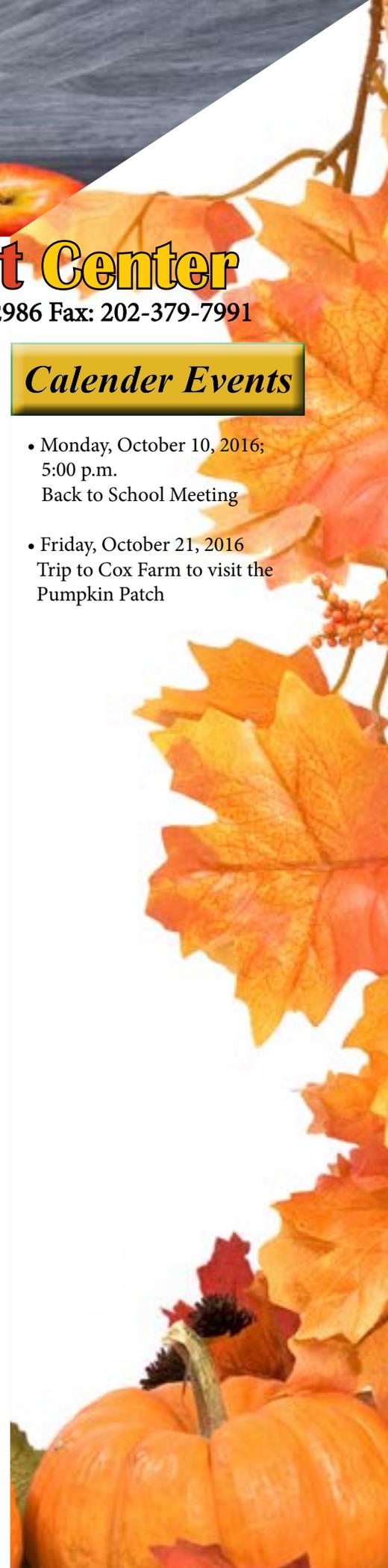
Welcome to *CARING HANDS*, our newsletter. The purpose of the spring newsletter is to share important school events, activities, and resources to support the Center and your child. This edition newsletter includes an events calendar, staff spotlight, center updates, and curriculum strands. We want to communicate the wonderful opportunities of learning at the Shiloh Child Development Center (CDC).

Fall Season Has Begun

Welcome to the fall season in the Shiloh Child Development Center. We are off to a great start! We had a most rewarding Summer Enrichment Camp with approximately sixty children. The camp included opportunities for children to put into practice cognitive activities/skills learned during the last school year. We presented for the community a display of the work of children in the Center for everyone to see. The Shiloh CDC has an extended display so that visitors to the Family Life Center Foundation can see the kinds of activities the children engaged in this summer. If you missed the display in the Center, please schedule a visit to go upstairs to see the many varied activities of the children were engaged in this summer.

Calendar Events

- Monday, October 10, 2016;
5:00 p.m.
Back to School Meeting
- Friday, October 21, 2016
Trip to Cox Farm to visit the
Pumpkin Patch



Parent/Guardian Handbook

The Parent/Guardian Handbook is being revised. Please become familiar with your Handbook until you receive the new one. In addition, childcare agreements will be revised to reflect changes in the Handbook. The staff of the Center has begun an extensive review of the handbook so that we are in compliance with OSSE requirement for Center operations and are making suggestions for revisions. We would like to bring to your attention some current policies governing operation that WE must follow:

•**Inclement Weather** – When the Washington Metropolitan Area is experiencing inclement weather due to snow, ice, etc., the Shiloh Child Development Center will follow the decision of the DC Public Schools

•**Cold/Hot Weather Policy for Outdoor Play** – Teachers shall NOT take toddlers outside if the temperature is below 32 degrees (with wind chill factored in). Teachers shall not take toddlers outside if the temperature reaches 90 degrees (with the heat index factored in)

•**Emergency Closure** – In situations where the center is open and operating and there is cause for emergency closing because of inclement weather, parents, or emergency contact persons will be called to come to PICK UP their children by a certain time. Please make sure current telephone/contact information is up to date.

Parent Involvement Activities – Each child is **required** to have a complete change of clothes, a blanket, and fitted sheets marked with his/her name in the Center **at all times**. Hair beads are not allowed to be worn in the Center because children play with them, put them in their mouths, nose and ears and this can become a hazard to children.

Policies and Guidelines – ALL children must have age appropriate vaccinations/immunizations and dental examinations and the records on file in his/her folder; otherwise, your child will be temporarily suspended until you provide that information.

Tuition/Fees – DHS parents are asked to refer to your voucher statement for Parent Payments. Private Pay Parents must pay a deposit of two weeks tuition, in advance, due at registration. ALL tuitions payments are due on Friday for the following week. Arrangement can be made to pay the fee on a two-week basis. You may also pay with your debit/credit card by calling the executive director of the Family Life Center Foundation. LATE FEES are charged for children left at the Center beyond 6:00 p.m. A fee of \$2 per MINUTE will be charged per CHILD after 6:00 p.m. All fees are payable with cash the day of the infraction.

Arrival and Departure- ALL children must be at the center by 9:30 a.m. each day to participate in all scheduled activities. We will provide a ONE-TIME grace period of 5 minutes (9:35 a.m.). Please make other arrangements for child care if you cannot get your child to the Center by 9:30 a.m. For children to receive breakfast he/she must be present BEFORE 9:00 a.m. Children should be picked up BEFORE 6:00 p.m. If no one calls or picks up the child within a reasonable time (6:30 p.m.) we are LEGALLY required to contact the **DC Police Department or the DC Child and Family Services Agency**.

Health – Shiloh Child Development Center strives to maintain a healthy environment for all children. If your child becomes sick while in the Center, a parent or guardian must come immediately to pick up your child. Please consult the Handbook to review other policies **on page 25**. Administering of medication **IS NOT** authorized by members of the staff for over the counter medications.

Child Abuse or Neglect – Each morning EACH child is inspected, while the parent is present, for lumps, bumps, and bruises. If something is noticed, the parent is informed and a notation is recorded in the Incident Log.

Voucher Parents- ALL voucher parents are REQUIRED to attend Parent/Teacher conference.

Shiloh Children's Garden

This summer the children were given the experience of observing nature at work through the establishment of a garden. Many different and varied plants were planted so that children could observe how plants grow. They participated in the watering of the plants and monitored their growth. Next year, we will introduce children to a vegetable garden that will be housed next to the center so that children can observe vegetables growing in their community.



Family Life Center Foundation Staff

- Isabelle Mack, Executive Director
- Eddie Witten, Office Manager/Bookkeeper
- Antonisha Brown, Social Media/Office Assistant

Child Development Center Staff

- Marjorie A. Kinard, Director
- Camelia Miller, Administrative Assistant/Group Leader
- Angielic Heggins, Teacher
- Jatrina Linnen, Teacher
- Johnkear Watts, Teacher
- Yeshumnesh Wolde, Teacher
- Veronica Adams, Teacher Aide
- Cynthia Pelzer, Teacher Aide
- Renee Patterson, Teacher Aide
- Keelonda Murdock, Teacher Aide
- George M. Moore, Educational Consultant

